What's New in OneUSG Connect in March 2020?

OneUSG Connect

OneUSG Connect
Release 6.0

Release 6.0 Changes

- Changes resulting from the 6.0 release.

- UGA will see changes when OneUSG Connect comes back online the morning of Wednesday 3/18.

- Reminders:
  - 2 downtimes in March. Impacts might include access to W-2s, access to contact information, or access to pay stubs.
  - Payroll deadlines. Remind employees who submit time online.

Commitment Accounting
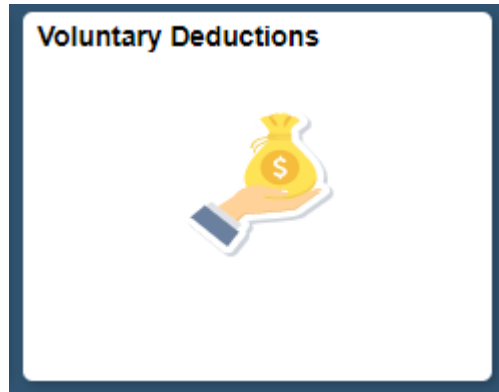## Express Direct Retro Changes

- The HR department and employee name will be displayed on EDR transactions

- Approvers will now be able to see the combo code chartfield details, the HR department, and the employee name

- When inserting rows to split funding on an EDR transaction, the total original amount of the row must be accounted for

- If the revised amount is being updated but the combo code is not, it is necessary to click the 'Chartfield Details' button and re-select the original combo code. This will refresh the combo code for the transaction. Otherwise, the accounting entries for the EDR transaction will not be correct

- New training documents and job aids will be available in the training library soon.

Manager/Employee Self-Service
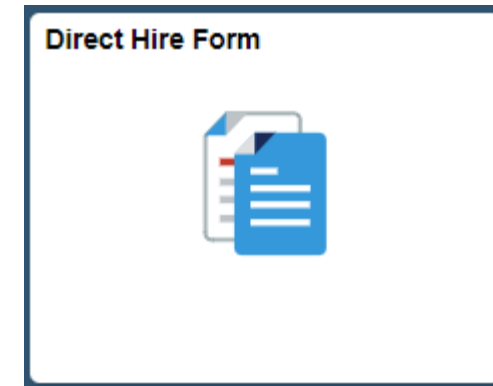## GA Tech Release info

- New tiles that are not currently utilized by UGA.

- OneUSG Connect is a shared platform, so sometimes we see things that other institutions use, but we don't and vice versa.

- To our knowledge, UGA users can't process anything with these tiles.

Voluntary Deductions	View Job Profiles	Direct Hire Form
Employee Self-Service	Employee Self-Service	Manager Self-Service

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Summer Pay
User Role Update

- Security Request - Communication went out this week to ask for units to submit Summer Pay security request via email to oneusgsupport@uga.edu

- We have received about 1/3 of those requests. THANKS!

- Please submit by **5:00 p.m.** on **Thursday, March 19**.

- Submission that after this date will need to go through the normal security request process.

Absence Management
Release 6.0 - Georgia Tech

Visibility of Cascading Absence Requests

- Currently only seen in forecasted results

- With the release, the earnings codes will now correspond to the actual absence balance that was deducted

  - Will be able to see in forecasted results, payable time and on the paystub

- (Example: Request 8 hours of vacation but have a 3-hour comp balance. Forecast results, payable time and the paystub will now have this split out to reflect 3 hours of comp and 5 hours of vacation.)

Time & Labor
Auto Enrollment Matrix

- The complete auto-enrollment matrix has been added to the OneSource website to be used as a reference:

- There 1,870 rows on the matrix, so it can be a bit overwhelming

- It will work best to sort by specific HR Departments or descriptions to see how your unit will enroll

- Updates can still be made to this standard setup by submitting a ticket to oneusgsupport@uga.edu

Compa	Departme	Dept Desc	Job Co	*Employee Ty	*Paygroup Ending Wi	*Time Reporter Typ	TCD Group	Punch Reporting Templat	Elapsed Reporting Templat	Workgro	Taskgroup Alloc. Rule
180				Salaried	A	Elapsed			00EE_ELPSD	00EXR12M	PSNONCATSK
180				Hourly	C	Punch		00EE_PUNCH	00EE_ELPSD	18HRTOVT	PSNONCATSK
180	H1000008	Institutional Diversity		Hourly	C	Punch		00EE_PUNCH	00EE_ELPSD	18HRTOVT	PSNONCATSK
180	H1000011	GMOA		Hourly	C	Punch		00EE_PUNCH	00EE_ELPSD	18HRTOVT	PSNONCATSK
180	H1000012	PAC		Hourly	C	Punch		00EE_PUNCH	00EE_ELPSD	18HRTOVT	PSNONCATSK
180	H1000017	Admissions		Hourly	C	Punch		00EE_PUNCH	00EE_ELPSD	18HRTOVT	PSNONCATSK
180	H1000019	CTL		Hourly	C	Punch		00EE_PUNCH	00EE_ELPSD	18HRTOVT	PSNONCATSK

Payroll
Off Cycle calendar updates

- Off cycle calendar updates for GA Tech go-live.

- March deadlines changed for 03X2 and 04X1 off cycle payrolls.

- Updates are published to the Off-Cycle Payroll Calendar.

2020 UGA Practitioner Processing Schedule

Off - Cycle Payroll Schedule

HR/Payroll Deadline at 5pm	OneUSG Confirm Date	Pay Date	Pay Run ID
03/13/20	3/18/2020*	03/20/20	03X2
3/26/2020*	03/31/20	04/03/20	04X1

New Compensation Queries
Compensation with Supplement Data

- Two new/revised queries coming to the System Manager Reporting tile.
- Currently available to Query Viewer users
  - Compensation Summary - *180_HR_COMP_PLUS_SUPPLEMENT*
  - Compensation Detail - *180_HR_COMP_V2*
- These Workforce Administration queries will provide detailed compensation data including supplements or Multiple Components Of Pay (MCOP)
- Compensation supplement data is broken out into three categories:
1. MCOP – these supplements fall into the category of OneUSG Connect configured Multiple Components Of Pay:
2. Hourly Supplement – these are supplements only for hourly paid employees;
3. Special Chair – this is a category for faculty supplements that don't conform to an existing OneUSG Connect MCOP category; these include Endowed Chairs, Professorships and Other Special Appointments.

New Compensation Queries
Employee Compensation Summary

- Query provides job compensation rate *plus* a summary of component information.

- This query is an attempt to have only one row for each Job Record/Position with the component data summarized in the right columns.

- If there are no additional components other than base rate, the additional columns will be blank.

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New Compensation Queries
Employee Compensation Summary

- Hourly supplement examples:

  No supplement vs.

  Hourly supplement

- MCOP example:

Job Record Comp Rate	Job Record Comp Freq	Job Frequency Descr	Base Comp Rate	Total Of All Supplements	Non-MCOP Supplement	MCOP Supplement	MCOP Description
7.750000	H	Hourly	7898.80	0.00			
22.394231	H	Hourly	43579.99	3000.00	Hourly Supplement at 3,000.00		

Job Record Comp Rate	Job Record Comp Freq	Job Frequency Descr	Base Comp Rate	Total Of All Supplements	Non-MCOP Supplement	MCOP Supplement	MCOP Description
11320.083333	M	Monthly	125841.00	10000.00		MCAFA at 10,000.00 annually	Academic Faculty Admin Assign
5438.916667	M	Monthly	59267.00	6000.00		MCTAS at 6,000.00 annually	Temporary Assignment Staff

New Compensation Queries
Employee Compensation Detail

- Update to the existing *180_HR_Comp* query

- Query provides job compensation rate *plus* detailed component information

- Each compensation component will have its own row:
  - If there is only one compensation component (e.g. default base rate), there will be only one row for an individual
  - If there are multiple compensation components (e.g. default base rate plus some type of supplement), there will be multiple rows for an individual

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New Compensation Queries
Employee Compensation Detail

- Single component:

Job Compensation Rate	Job Compensation Frequency	Job Comp Frequency Descr	Job Annualized Rate	Annual Benefits Base	Component Rate Code	Comp Rate Code Descr	Comp Freq	Comp Freq Descr	Comp Rate	Annualized Component Rate
1166.660000	M	Monthly	13999.92	13999.920	NAANNL	Default NA Annual	A	Annual	13999.920000	13999.92

- Multiple components:

- Note the Job data will be duplicated for each component row

Job Compensation Rate	Job Compensation Frequency	Job Comp Frequency Descr	Job Annualized Rate	Annual Benefits Base	Component Rate Code	Comp Rate Code Descr	Comp Freq	Comp Freq Descr	Comp Rate	Annualized Component Rate
5237.583334	M	Monthly	62851.00	62851.000	NAANNL	Default NA Annual	A	Annual	55442.000004	55442.00
5237.583334	M	Monthly	62851.00	62851.000	MCTAS	Temporary Assignment Staff	A	Annual	7409.000000	7409.00

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Thank you for attending!

Still Have Questions?

OneUSG Support
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706-542-0202
(option 1)

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